



## *Clinical Practice Committee*

### Rules for ESPE consensus meetings

#### **Checklist:**

1. Application form (see Appendix 1) should be filled by the proponent(s)
2. Consensus proposal must be approved preliminarily by Clinical Practice Committee and definitively by Council.
3. Consensus expenses must be fully covered by Institutional, Private (Pharma Companies) and Scientific (Scientific Societies) sponsors. ESPE will co-sponsor consensus according to a total amount fixed by the Council.
4. Extra funds will be provided by ESPE for consensus dealing with subjects less attractive for private investments but with high social and health impact.
5. ESPE will support no more than 2 consensus meetings per year.
6. All participants must declare any 'conflicts of interest' prior to and at the start of the meeting.
7. Representatives of pharmaceutical companies can attend the consensus meeting participating only in social events (lunches and dinners) and final plenary session with no active role (no comments, no vote).
8. At least one representative of ESPE CPC according to the personal expertise should be invited to participate in the Consensus.
9. Consensus is based on evidence-based medicine principles and methodology (see [www.sign.ac.uk](http://www.sign.ac.uk))
10. ESPE Consensus documents are developed using an explicit methodology based on three core principles:
  - a) Development is carried out by multidisciplinary, nationally representative groups
  - b) A systematic review is conducted to identify and critically appraise the evidence
  - c) Recommendations are explicitly linked to the supporting evidence

An informal contact via email with the CPC Chair is advisable before efforts are made to fill in the formal application, in order to avoid collisions with similar proposals already under processing.